

Food Recovery Specialist

Laramie Soup Kitchen

Summer 2022

The Laramie Soup Kitchen is passionate about improving the quality of life for our guests by providing hot, nutritious meals, a comfortable place for social interaction, and information about the network of services available to those in need. It's a place where all are welcome to enjoy meals at no cost in a friendly and safe environment.

The Food Recovery Specialist is a part-time position that reports directly to the *Director of Community Partnerships* of the Laramie Soup Kitchen. This position is a critical part of our organization responsible for recovering food from local groceries, retailers, caterers, and restaurants. Because of the hard work of Food Recovery Specialists, the Laramie Soup Kitchen is able to increase access to quality, nutritious food, so that every person who is hungry or alone may share a meal without cost.

Expectations:

- You will ensure food donations are picked up in a timely manner each weekday
- You will sort, check-in, and rotate food reserves, while maintaining the system for sharing surplus food with partner agencies
- You will build great relationships with donors and partners
- You will have access to learning and growth opportunities (Kitchen Operations, Food Safety Training, First Aid, etc.)
- You will be one of the first steps in assuring a safe and sanitary environment for food check-in and distribution
- You will play a critical role in maintaining essential paperwork
- You will be held to the standards of the employee handbook, food safety protocol, COVID-19 precautions, and all Soup Kitchen policies and procedures

Personal Characteristics and Qualifications:

- You are flexible and willing to accept changes and adjustments in the job description as the pandemic and health restrictions change
- You are able to lift 75 pounds repeatedly and stand for extended periods of time
- You have a positive and professional attitude
- You are highly organized
- You can effectively communicate with those around you
- You have a valid Driver's License and insurance
- You are the owner of a truck, SUV, or other mid to large sized vehicle

Hours & Benefits:

- You recommend your own schedule, giving you time to attend classes, complete homework, and leave time for the things YOU want to do

- Food Recovery pickups occur Monday through Friday (which means weekends off!), 7:30 a.m. until 11:30 a.m. Must be available at least 3 days a week. Preference given to those available five days a week. Estimated between 10 – 20 hours a week and additional hours outside of this may occasionally be available
- You will be compensated competitively (starting at \$11.75 an hour), with opportunities for paid holidays and raises for performance

Start your application today!

Send an email to Employment@LaramieSoupKitchen.org with a resume, availability, and why you want to join our team!

Please note, vaccination for COVID-19 is required before beginning work with the Laramie Soup Kitchen and masks may be required.